

Harrison High School
255 Union Avenue
Harrison, New York 10528

Instructions for working cards:

The following forms need to be completed before a working card can be issued.

Form AT-17- Application for Employment Certificate:

Part 1: Information about the applicant needs to be completed and signed by a parent or guardian.

Part 2: Enter the applicants date of birth only.

Form AT-16 Physical Fitness Certification:

The nurse at your school may complete this form during the school year if a current physical (within 12 months) is on file. A copy of the physician's physical report is also acceptable or you can have your private physician complete this form.

The state also requires proof of age. If the applicant is currently enrolled at Harrison High School or LMK Middle School, we have proof of age on file. If the applicant is not a student in the Harrison Central School district, we require one of the following: Birth Certificate, Passport, Driver's License or Driving Permit may be brought in for the issuing official to verify the applicant's date of birth.

The applicant can go to either Harrison High School or LMK Middle School main office with the above mentioned completed forms. The applicant is required to sign the working card in the presence of the issuing official.